

Post-DSC Course Release Program

A faculty member who teaches a Discovery Seminar course will be eligible to apply for a single course release (in lieu of a 3 or 4 credit hour lecture section, or equivalent) in the following academic year. Faculty will be asked to briefly describe how they will use that release time – e.g., to develop or significantly revise a course, to reengage or advance scholarly/professional development project, to mentor student research, to engage in a significant service activity (whether to the college, university, or one’s profession), etc. – and to indicate the course they expect to be released from. Applications will be reviewed by the Senior Associate Dean of Academic Affairs in consultation with Division Chairs.

Under this program, up to 20 course releases will be granted each year, under the following conditions:

- All teaching-track and tenure-track faculty who teach Discovery Seminars are eligible for this program.
- The release can only be granted in the year immediately following a Discovery Seminar; it can not be deferred or “saved” for a future year.
- The release can not be combined with other full semester leaves or releases. For example, a faculty member who is on sabbatical or teaching leave in one semester, can not request a course release through this program in the other semester.
- Priority will be given to pre-tenure faculty, others who will be eligible for promotion within the following two years, and individuals who have not had other opportunities for a course release or leave within the last three years.
- When a faculty member requests a release through this program to mentor student research or similar activity, they may not also request points within the banking program for that work. In other words, no double dipping.
- Faculty will be asked to submit a brief report on their activities during the semester of the course release. Evaluation of future release requests will include a review of these activities.

Requests for the following academic year must be submitted via Kuali Form by 11:59 pm on Oct. 1.

Requests are not guaranteed, and whether the course is replaced (taught by another individual) will be determined by curricular needs and budget availability. A call for requests will be made each fall as part of the course and staff planning process. In addition, the program will be evaluated every two years, and may be discontinued due to curricular and budgetary needs.